

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – June 12, 2023**

The East Troy Community School District Board met in regular session on June 12, 2023. The meeting was called to order by President Ted Zess at 6:01 p.m followed by the Pledge of Allegiance. Board members also present were Anna Janusz, Steve Lambrechts, Dale Ames, and Adam Witkiewicz. Also present were Dr. Christopher Hibner, Amy Foszpanczyk, Amy Jenquin, Amanda Jones, administrators/supervisors, and three guests. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Anna Janusz for the approval of the amended agenda as posted. The motion was seconded by Dale Ames. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Steve Lambrechts and seconded by Adam Witkiewicz for the approval of the minutes on May 15, 2023 (Regular Board Meeting). Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

Gene Rozmarynowski, resident of the village of East Troy, requested that board packets be available to all community members, those who attend in-person and those who attend online. Mr. Roszmarynowski would also like to see a second opportunity for public participation toward the end of the meeting. This would allow community members to comment on topics covered during the meeting.

VII. FINANCIAL REPORT

Dale Ames made a motion for approval of May 2023 payments in the amount of \$1,926,658.22 and receipts in the amount of \$324,521.95 as reflected on the financial statements. Steve Lambrechts seconded the motion. Motion carried unanimously.

VIII. DISCUSSION/ACTION ITEMS

- A. Staffing resignation(s): A motion was made by Ted Zess to accept the resignations as presented. The motion was seconded by Adam Witkiewicz. Motion carried unanimously.

- B. Staffing recommendation(s): A motion was made by Anna Janusz to approve the hiring of: Ms. Jennifer Landherr (Special Education), Ms. Emily Sams (Special Education). Ms. Brianna Martin (Kindergarten), Mr. Michael Treder (MS/HS Choir), Mr. Travis Alexander (MS Math), Ms. Taylor Baumeister (Instruction, Assessment, & Programming Support), and Ms. Ashlyn Brey (Kindergarten). The motion was seconded by Dale Ames. Motion carried unanimously.
- C. Approval of donations: Adam Witkiewicz made a motion to approve donations from the East Troy Lions Club and Helping Hands of St. Peter's. Dale Ames seconded the motion. Motion carried unanimously.
- D. Discussion and action if appropriate for a 0.10 cent increase in breakfast and lunch prices for the 2023-2024 school year: Ted Zess made a motion to approve a 0.10 cent increase in breakfast and lunch prices for the 2023-2024 school year. The motion was seconded by Dale Ames. Motion carried unanimously.
- E. Approval of bid for new walk-in cooler/freezer at East Troy Middle School per Fund 50: Ted Zess made a motion to approve the purchase of a new walk-in cooler/freezer from Fein Brothers at East Troy Middle School. The motion was seconded by Anna Januz. Motion carried unanimously.
- F. Updates to Policy 552 'Wages and Benefits' to reflect approved health insurance changes for the 2023-2024 school year: Anna Janusz made a motion to update Policy 552 - 'Wages and Benefits' to reflect changes in health insurance. The motion was seconded by Steve Lambrechts. Motion carried unanimously.
- G. Preliminary 2023-2024 budget: Mrs. Amy Jenquin provided an update regarding the preliminary budget for the 2023 - 2024 school year and highlighted projections for future years.
- H. Special request for approval of Start College Now and Early College Credit for 'Advanced Accounting' course for the 2023-2024 school year: Anna Janusz made a motion to approve the Start College Now and Early College Credit for 'Advanced Accounting' course during the 2023-2024 school year. The motion was seconded by Dale Ames. Motion carried unanimously.
- I. CLOCworks proposal for tracking energy costs for proper use of Fund 50 and/or Fund 80: Mrs. Amy Jenquin presented a proposal from CLOCworks. As part of this proposal, CLOCworks will provide monthly reports for Fund 50 related electricity expenses. Additionally, they are able to provide monthly and annual reports for Fund 80 qualified events electricity expenses. Before a decision is made, Mrs. Jenquin will contact other districts that are currently using this service to gather additional information and data. Other companies who offer similar services will also be explored.

- J. Update on status of various subcommittees (Student Learning, Benefits, Salary, and Facilities):
Dr. Chris Hibner provided an update regarding the work that is being done to plan for subcommittee work. More information will be provided by the chairs in the coming weeks.
- K. Overnight field trip request: Ted Zess made a motion to approve the overnight field trip for the FFA Officers Retreat to Devils Lake State Park as presented. The motion was seconded by Anna Janusz. Motion carried unanimously. A preview of a band trip to Disney World in April of 2024 was also shared. Currently, the students are fundraising. When details have been finalized, this overnight field trip will be presented for approval.
- L. Enhancement / Supplemental compensation requests: Moved to executive session.
- M. Personnel employment issue: Moved to executive session.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report: Dr. Hibner congratulated the 2023 graduates and thanked Stacey Kuehn, Aaron Judd, and the staff for a wonderful ceremony and celebration! Additionally, Dr. Hibner highlighted the impact of all staff members on the graduating class. Dr. Hibner reminded the board that, at the July meeting, the administrative team will provide updates to our strategic priorities from the 2022- 2023 school year and report out on the key performance indicators (KPIs).
- B. Business Manager Report: Mrs. Amy Jenquin reviewed key terms and calculations associated with membership and pupil counts. It should be noted that numbers have increased throughout the 2022-2023 school year. Mrs. Jenquin also shared information regarding open enrollment numbers. A survey was sent to all families who have open-enrolled out. Additionally, families that have open-enrolled in have been contacted to ensure their needs are being met.
- C. Director of Teaching and Continuous Improvement of Student Learning Report: None
- D. Director of Pupil Services: Mrs. Amanda Jones presented information regarding the district’s special education and pupil services programs and related staffing needs.
- E. School Board President’s Report: None.

X. POLICY REVIEW AND DEVELOPMENT

None.

XI. COMMUNICATIONS/ANNOUNCEMENTS

None.

XII. BOARD OF EDUCATION – FUTURE ITEMS

Dale Ames expressed an interest in building momentum from the successful referendum and the support for the district by further marketing what the district has to offer. Anna Jansz suggested the idea of creating a marketing subcommittee. Both Dale Ames and Anna Janusz are interested in participating. This will be added to the next board agenda for discussion/action. Ted Zess asked to add the topic of making board packets available to the public as a discussion/action item on the July meeting agenda.

XIII. ADJOURN TO EXECUTIVE SESSION

Ted Zess made a motion to adjourn to executive session for the discussion of enhancement / supplemental compensation requests and personnel employment issue as provided under s.s. 19.85(1)(b) and 19.85(1)(c). Anna Janusz seconded the motion. Roll call vote to adjourn to executive session: Steve Lambrechts-Yes, Dale Ames-Yes, Adam Witkiewicz-Yes, Anna Janusz - Yes, Ted Zess - Yes. Motion carried unanimously and the Board moved to executive session at 7:18 p.m.

XIV. RECONVENE TO OPEN SESSION

A motion was made by Ted Zess and seconded by Dale Ames at 9:02 p.m. to return to open session. Motion carried unanimously.

A motion was made by Dale Ames and seconded by Anna Janusz to accept as presented by administration the enhancement compensation requests. Motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Ted Zess and seconded by Steve Lambrechts to adjourn. Motion carried unanimously. Meeting adjourned at 9:05 p.m.

Respectfully submitted,

Steve Lambrechts